

Original  Amendment  ID #2013-769

Education That Works For a Lifetime

State Contracting Agency: Board of Regents for Higher Education

On behalf of Three Rivers Community College

Street: 574 New London Turnpike

City: Norwich State: CT Zip: 06360

Tel#: 860-886-0177

Hereby enters into a Contract with:

Contractor's Name: RYAN Business Systems, Inc.

Street: 455 Governor's Highway

City: South Windsor State: CT Zip: 06074

Tel#: 800-842-1916 E - MAIL: Kathyryan@ryanbusiness.com FEIN/SSN: 06-0921214

The term of this contract is from 08/01/2012 through 07/31/2016  
This Contract shall become effective as of the date of signature by the Contracting Agency's authorized official and, where applicable, the date of approval by the Connecticut Office of the Attorney General (OAG). Upon such execution, this contract shall be deemed effective for the entire term. No amendment to this contract shall be valid or binding upon the parties unless made in writing, signed by the parties, and, where applicable, approved by the OAG.

State Contracting Agency agrees to make payment to the Contractor.  
Total Contract shall not exceed \$600,00.00

This contract shall remain in full force and effect for the entire term of the contract period stated above unless Cancelled by either party, by giving the number of days' written notice:

REQUIRED NO.OF  
DAYS  
WRITTEN NOTICE  
**30**

Contractor should address all contract questions to:  
Kim O'Connor 860-892-5761

Contractor should address all questions regarding the scope or performance of services to:  
James Kelly 860-383-5223

Contracting Agency should address all contract questions to:  
Kathy Ryan 800-842-1916

FOR INTERNAL USE ONLY			
EXPENSE CODING	FISCAL YR(s)	AMOUNT	NOTES
Banner Fund Code:			
Banner Org Code:			
Banner Account Code:			
Banner Program Code:			

## SECTION 1 - DESCRIPTION OF SERVICES

1. For the period of August 1, 2012 through July 31, 2016 Three Rivers Community College (College) shall lease Canon color/black and white digital copiers and networked MFDs ("Products") from Ryan Business Systems, Inc. (Contractor).
2. This Agreement shall be extended to participating members of the Connecticut Colleges Purchasing Group ("CCPG"), a non-profit organization consisting of purchasing professional from thirty-five (35) Connecticut public and private higher education institutions. CCPG shared contract participation is voluntary. All pricing shall remain at or below the amount specified in this Agreement and shall include any discount programs or price decreases.
3. During the term of this Agreement, the Contractor shall make available to the College, for lease or purchase, the full line of Canon Products and all accessories including, but not limited to high capacity paper decks, fax capabilities, networking and desktop distribution capabilities, folding systems, copier security systems, biometric authentication, copier reporting systems, charge back systems, and charge per copy systems. All deliveries shall be Free on Board (FOB) destination. No delivery charges, fuel surcharges, or manufacturer minimums shall be allowed.
4. During the term of this Agreement the College shall be made aware of newly released Canon models as they become available, including detailed specification, accessory listings (with prices), cost per copy and rental/lease pricing for 24, 36 and 48 month terms, as well as cost to purchase outright. New Canon models shall be added to this contract award as appropriate.
6. Delivery of Products shall be to the location of final use, assembled, tested and operational by the end of the next business day following the delivery with basic staff training completed. Additional in-depth training shall be arranged by appointment with the end user.
7. The Contractor shall provide current catalogs with pricing to each participating College upon request. Catalogs, price lists and product updates shall be mailed to users as announced.
8. Any Product rented/leased under this Agreement can be 'traded-up' when determined by the College to be over-utilized. There shall be no penalties or additional fees.
9. Cost per page (CPP) for each rental/lease Product shall include all supplies (except paper), maintenance, parts (including drums), labor, travel, training and preventative maintenance services. There shall be no minimum copy charges.
10. The discount offered under this Agreement shall be a minimum and all costs shall remain fixed for the entire term of the Agreement. Additional discounts may be negotiated between the College and the Contractor for large volume orders or for other procurements where additional discounts may be appropriate. The Contractor shall make the College aware of any manufacturer's promotions and discounts being offered as they apply to the current Agreement. If discount programs are available for educational purchases, the Contractor must offer them.
11. Price decreases shall become effective immediately on the date specified in the manufacturer's printed notice of change. Price decreases shall also include promotional pricing, and the College shall receive the lower of the promotional pricing and the negotiated contract discount price. The Contractor shall also promptly provide the College a letter of notice concerning the decrease in price of products for distribution to all end users.

12. Each machine delivered shall be standard brand new, unused, of latest model of regular stock product, currently in production with the Original Equipment Manufacturer (OEM) with parts readily available and in the case of purchased machines, guaranteed against material defects for at least one year from the date of delivery and installation. Extended warranties and optional warranties shall be in addition to the initial warranty.

13. All maintenance shall be provided by the Contractor including all repairs, necessary adjustments and replacement of all unserviceable parts. All parts and supplies provided are to be OEM. Repair and maintenance service is to be included in the 'cost per copy' quoted for each rental/lease machine. All Products using 'cut sheet' paper must accept State of Connecticut Acceptable Brands of Multi-Purpose Recycled Paper containing a minimum of 30% post-consumer waste (CT Spec. 7500-R-370).

14. The Contractor shall respond to all service calls within the following time frame:

- a) By telephone within 2 business hours of notification.
- b) Technician on-site within 4 business hours of notification.
- c) A response shall be defined as a qualified service technician appearing on site and working on the specific machine called in for service. Installation, maintenance, and repairs shall be accomplished during normal business hours, between 8:00 am to 5:00 pm, Monday through Friday, excluding holidays. Any machine that cannot be repaired for any reason within five (5) business days of the initial service call shall be replaced with a loaner machine of the same or near equal capabilities at no cost to the College. If the vendor does not respond to a service call within two (2) business days, the College may elect to call a competitive supplier for immediate service. Charges for such substitute arrangements shall be deducted from the next monthly billing. Continual failure to respond to maintenance/service calls shall be grounds for cancelling the individual contract or in situations where multiple sites or multiple Colleges are affected; such negligence shall be grounds for cancellation of the Agreement.

15. "Lemon" Policy: In the event that a rental/lease copier requires more than four (4) repairs (excluding operator error) on the same mechanical, electronic or software components in a thirty (30) contiguous day period, the copier shall be replaced with a new copier of the same or equivalent model without cost to the College. In the event that a purchased copier requires more than four (4) repairs (excluding operator error) on the same mechanical, electronic or software components in a thirty (30) contiguous day period during the initial one-year warranty period, the copier shall be replaced with a new copier of the same or equivalent model without cost to the College.

16. The Contractor shall hold title to all lease and/or rented equipment for the period of the contract. The College shall have no equity in any leased or rented Products under this Agreement.

17. All taxes on leased/rented equipment shall be the responsibility of the Contractor including any and all local property taxes.

18. All insurances for the leased or rented Products supplied under this Agreement are the responsibility of the Contractor.

19. The College may cancel any rental/lease agreement for cause with 30 days written notice to the Contractor. No rental/lease term, committed by an authorizing purchaser order, shall be extended by the College more than 90 days past the stated expiration date on the purchase order.

20. Unless otherwise specified on the purchase order, all deliveries of equipment and supplies must be completed no later than 30 days after the receipt of purchase order. Unless otherwise specified on the purchase order, completed delivery is defined as the complete Products with all options ordered, in the locations of final use as specified by the College's purchase order, primary staff training completed, and all equipment and options operational to manufacturer's specifications. Delivery shall be made to the location specified by the College, during the normal receiving hours of the College, and to the attention of the person specified by the College.

21. All supplies needed for the use and operation of the Products shall be OEM, and with the sole exception of paper, the cost shall be calculated into the Cost per Copy figure as specified in Section 2 – Cost and Schedule of Payments section of this Agreement.

22. The Contractor shall guarantee that adequate training, at no charge, shall be provided to College staff upon initial placement as well as upon request from time to time throughout the duration of the Product placement. This may include training of additional staff if the equipment is relocated, addition of new staff or due to staffing changes within the College.

23. At the expiration of the lease/rental agreement or cancellation of the agreement, and in coordination with the institution, the Contractor shall remove the Product at no charge to the institution.

24. The Contractor shall be capable of providing an electronic spreadsheet to the College which shall include pertinent copier information, such as copier location (room number), make, model number, serial number, vendor's unique identifier, rental/lease start and end dates, etc. The electronic spreadsheet may be required annually, quarterly, monthly, or within ten (10) business days of any changes to the copiers placed at the College by the Contractor.

25. Leased machines should meet the following network requirements:

a) Management:

1. Enterprise Management Software package licensed and capable of managing all OEM and other manufactures devices through a Simple Network Management Protocol (SNMP) v3 protocol.

b) Drivers:

1. OEM Print Command Language (PCL) drivers for Windows Server 2008, Win 7, XP SP3, and Mac OS 10 and higher, 32 and 64 bit drivers
2. OEM Postscript drivers for Windows Server 2008, Win 7, XP SP3, and Mac OS X 10 and higher (indicate if drivers are not digitally signed for supported operating systems), 32 and 64 bit drivers

c) Scanning:

1. Perform scans in PDF format utilizing OEM drivers only (third party drivers or software not accepted) to:
  - a) Desktop
  - b) email
  - c) File Transfer Protocol (FTP)
  - d) Web-based Distributed Authoring and Versioning (DAV)
  - e) Server Message Block (SMB)
  - f) Local box
  - g) Universal Serial Bus (USB) flash drives (USB 2.0)

d) Faxing:

1. Fax in G3 group level, Internet, color Internet Protocol (IP), PC fax, standards and provide an acceptable routing mechanism capability.
2. Perform desktop faxing through Microsoft Outlook 2003 and higher utilizing OEM drivers only.

e) Authentication:

1. Provide built-in local authentication
2. Provide external server authentication methods (Active Directory/Lightweight Directory Access Protocol (LDAP))
3. Provide for Simple Mail Transfer Protocol (SMTP) and SNMP authentication

f) Data Security:

1. Provide encrypted PDF file transfer and storage
2. Provide copy protection
3. Provide for S/Multipurpose Internet Mail Extensions (MIME)
4. Provide Secure Socket Layer (SSL)/Transport Layer Security (TLS) encryption
5. Provide Hard Disk Drive (HDD) data encryption
6. Provide HDD auto job deletion
7. Provide HDD password locking

g) Data Storage:

1. Provide 40Gig or greater storage capacity

h) Networking:

1. Provide 10Base-T/100Base-T/1000Base-T
2. Support the following protocols:
  - a) FTP
  - b) SMB
  - c) SMTP
  - d) SNMP

i) Interfaces:

1. Provide the following interfaces:
  - a) USB 2.0
  - b) RJ45 (10Base-T/100Base-T/1000Base-T)
  - c) RJ11 (analog circuit for Fax)

26. This contract award may be terminated as follows:

- a) Upon 30 days' notice by the College if the Contractor fails to fulfill the obligations as set forth in the contract award.
- b) Upon 30 days' notice by the College if the Contractor violates any of the stipulations set forth in the contract award.

## SECTION 2 - COST AND SCHEDULE OF PAYMENTS

### A. State Liability.

The State of Connecticut and the State Contracting Agency ("State" or "College") shall assume no liability for payment for services under the terms of this contract until the contract is fully executed by the State Contracting Agency, the Contractor, and if applicable, by the Attorney General of the State of Connecticut.

### B. Total Contract Not to Exceed.

The COLLEGE or CCPG member, shall pay the CONTRACTOR a total sum not to exceed \$600,000.00 for services performed under this agreement.

### C. Invoicing and Payment

(a) The Contractor shall submit itemized monthly invoices for each copier or group of copiers to each participating College or CCPG member for their portion only, referencing the purchase order, machine location, copy usage, per copy cost, total cost for copies and monthly rental/lease cost. For TRCC, invoices shall be submitted to the Purchasing Office at: Three Rivers Community College, 574 New London Turnpike, Norwich, CT 06360.

#### 1. Pricing Table:

CANON Item	Copies per Minute (CPM)	Cost per Page (CPP)	Manufacturer's Suggested Retail Price (MSRP)	Purchase Price	24 Mos	36 Mos	48 Mos
IR1025	25	0.009	\$ 1,575.00	\$ 595.00	\$ 27.50	\$ 18.50	\$ 15.50
IR1025N	25	0.009	\$ 2,100.00	\$ 745.00	\$ 34.25	\$ 23.10	\$ 19.50
IR1025iF	25	0.009	\$ 2,520.00	\$ 895.00	\$ 41.15	\$ 27.75	\$ 23.25
Cabinet V1			\$ 125.00	\$ 93.00	\$ 4.28	\$ 2.88	\$ 2.42
Cass Feed Mod N1			\$ 357.00	\$ 185.00	\$ 8.51	\$ 5.74	\$ 4.81
PCL Print Kit AB1			\$ 483.00	\$ 220.00	\$ 10.12	\$ 6.82	\$ 5.72
N/W I/F Adapt-IN E11			\$ 168.00	\$ 99.00	\$ 4.55	\$ 3.07	\$ 2.57
Barcode Printing Kit B1			\$ 840.00	\$ 450.00	\$ 20.70	\$ 13.95	\$ 11.70
IR1730	32	0.009	\$ 2,310.00	\$ 1,200.00	\$ 55.50	\$ 37.50	\$ 31.20
IR1730iF	32	0.009	\$ 3,150.00	\$ 1,550.00	\$ 71.30	\$ 48.05	\$ 40.50
IR1740	42	0.009	\$ 3,360.00	\$ 1,675.00	\$ 77.00	\$ 52.00	\$ 43.55
IR1740iF	42	0.009	\$ 4,200.00	\$ 1,995.00	\$ 92.00	\$ 62.00	\$ 52.00
IR1750	52	0.009	\$ 4,410.00	\$ 2,095.00	\$ 96.50	\$ 65.00	\$ 54.50
IR1750iF	52	0.009	\$ 5,250.00	\$ 2,395.00	\$ 110.50	\$ 74.25	\$ 62.30
Lg Cabinet F			\$ 200.00	\$ 115.00	\$ 6.00	\$ 3.55	\$ 2.99
Sm Cabinet E			\$ 160.00	\$ 95.00	\$ 4.37	\$ 2.95	\$ 2.47
Cassette Mod Y1			\$ 525.00	\$ 275.00	\$ 14.00	\$ 8.53	\$ 7.15
Env Cassette D1			\$ 504.00	\$ 275.00	\$ 14.00	\$ 8.53	\$ 7.15
H-1 Finisher			\$ 1,260.00	\$ 625.00	\$ 31.50	\$ 19.38	\$ 16.25
Fax Bd AJ1			\$ 420.00	\$ 230.00	\$ 10.58	\$ 7.13	\$ 5.98
PCL Print Kit AL1			\$ 525.00	\$ 270.00	\$ 13.50	\$ 8.37	\$ 7.02
PS Print Kit AL1			\$ 630.00	\$ 350.00	\$ 17.50	\$ 10.85	\$ 9.10

Color Send Search PDF			\$ 525.00	\$ 325.00	\$ 16.50	\$ 10.08	\$ 8.45
Barcode Printing Kit B1			\$ 840.00	\$ 450.00	\$ 20.70	\$ 13.95	\$ 11.70
USB Interface Kit B1			\$ 263.00	\$ 165.00	\$ 8.00	\$ 5.25	\$ 4.50
uniFLOW Serverless Secure Print			\$ 120.00	\$ 80.00	\$ 4.00	\$ 2.50	\$ 2.10
MiCard for uniFLOW			\$ 305.00	\$ 195.00	\$ 9.00	\$ 6.05	\$ 5.25
HID Card 10 Pk			\$ 188.00	\$ 135.00	\$ 6.50	\$ 4.50	\$ 3.50
<b>IR2525</b>	25	0.007	\$ 3,675.00	\$ 1,535.00	\$ 70.60	\$ 47.60	\$ 39.90
<b>IR2530</b>	30	0.007	\$ 5,460.00	\$ 2,275.00	\$ 104.65	\$ 70.55	\$ 59.15
<b>IR2535 Incl DADF AB1</b>	35	0.007	\$ 7,350.00	\$ 3,055.00	\$ 140.55	\$ 94.75	\$ 79.50
<b>IR2535i Incl DADF AB1</b>	35	0.007	\$ 8,348.00	\$ 3,499.00	\$ 160.95	\$ 108.50	\$ 91.00
<b>IR2545 Incl DADF AB1</b>	45	0.007	\$ 9,450.00	\$ 3,750.00	\$ 172.50	\$ 116.25	\$ 97.50
<b>IR2545i Incl DADF AB1</b>	45	0.007	\$ 10,448.00	\$ 4,275.00	\$ 196.65	\$ 132.55	\$ 111.15
Cabinet Type C			\$ 137.00	\$ 99.00	\$ 4.55	\$ 3.05	\$ 2.55
DADF-AB1			\$ 651.00	\$ 318.00	\$ 14.65	\$ 9.90	\$ 8.25
Platen Cover P			\$ 79.00	\$ 55.00	\$ 2.50	\$ 1.70	\$ 1.45
Cass Feed AE1			\$ 956.00	\$ 453.00	\$ 20.85	\$ 14.05	\$ 11.75
Inner 2-Way G-1			\$ 147.00	\$ 89.00	\$ 4.10	\$ 2.75	\$ 2.30
Inner Finisher B1			\$ 1,260.00	\$ 555.00	\$ 25.50	\$ 17.25	\$ 14.45
Additional Fin Tray B1			\$ 231.00	\$ 132.25	\$ 6.10	\$ 4.10	\$ 3.45
Envelope Feeder D1			\$ 210.00	\$ 145.00	\$ 6.70	\$ 4.50	\$ 3.75
PCL Print AF1			\$ 630.00	\$ 273.25	\$ 12.60	\$ 8.50	\$ 7.10
PS Print AF1			\$ 630.00	\$ 297.50	\$ 13.70	\$ 9.25	\$ 7.75
Color Send Kit Y1			\$ 420.00	\$ 209.00	\$ 9.60	\$ 6.50	\$ 5.45
Fax Bd AG1			\$ 420.00	\$ 204.00	\$ 9.40	\$ 6.35	\$ 5.30
Searchable PDF Kit C1			\$ 525.00	\$ 325.00	\$ 14.95	\$ 10.10	\$ 8.45
uniFLOW Serverless Secure Print			\$ 120.00	\$ 99.00	\$ 4.55	\$ 3.05	\$ 2.60
MiCard for uniFLOW			\$ 305.00	\$ 250.00	\$ 11.50	\$ 7.75	\$ 6.50
HID Card 10 Pk			\$ 188.00	\$ 155.00	\$ 7.15	\$ 4.80	\$ 4.05
<b>IR Advance 4025</b>	25	0.007	\$ 6,200.00	\$ 2,605.00	\$ 119.85	\$ 80.75	\$ 67.75
<b>IR Advance 4035</b>	35	0.007	\$ 8,200.00	\$ 2,595.00	\$ 119.35	\$ 80.45	\$ 67.50
<b>IR Advance 4045/Incl DADF-AG1</b>	45	0.007	\$ 11,000.00	\$ 3,620.00	\$ 166.55	\$ 112.25	\$ 94.15
<b>IR Advance 4051/Incl DADF-AG1</b>	51	0.007	\$ 12,500.00	\$ 4,140.00	\$ 190.45	\$ 128.35	\$ 107.65
Cabinet Type G			\$ 243.00	\$ 105.00	\$ 4.85	\$ 3.25	\$ 2.75
DADF-AG1			\$ 800.00	\$ 355.00	\$ 16.35	\$ 11.00	\$ 9.25
Platen Cover R			\$ 105.00	\$ 83.95	\$ 3.85	\$ 2.60	\$ 2.20
Cass Feed AF1			\$ 1,523.00	\$ 545.00	\$ 25.10	\$ 16.90	\$ 14.15
Paper Deck B1			\$ 2,205.00	\$ 1,260.00	\$ 58.00	\$ 39.05	\$ 32.75
Inner Finisher D1			\$ 1,260.00	\$ 540.00	\$ 24.85	\$ 16.75	\$ 14.05
Additional Fin Tray A1			\$ 210.00	\$ 142.60	\$ 6.55	\$ 4.40	\$ 3.70
Inner Finisher D1 With Punch			\$ 1,964.00	\$ 966.00	\$ 44.45	\$ 29.95	\$ 25.15
Punch Unit A1			\$ 704.00	\$ 380.00	\$ 17.50	\$ 11.80	\$ 9.90
Inner 2-Way H1			\$ 105.00	\$ 72.45	\$ 3.35	\$ 2.25	\$ 1.90
Finisher G1			\$ 2,835.00	\$ 1,353.00	\$ 62.25	\$ 41.95	\$ 35.20

Saddle Fin G1			\$ 4,200.00	\$ 1,992.50	\$ 91.65	\$ 61.80	\$ 51.80
External Punch B2			\$ 893.00	\$ 361.00	\$ 16.60	\$ 11.20	\$ 9.40
AK1 Fax Bd			\$ 840.00	\$ 455.00	\$ 20.95	\$ 14.10	\$ 11.85
2nd Line Fax Bd			\$ 441.00	\$ 275.00	\$ 12.65	\$ 8.55	\$ 7.15
Envelope Feeder D1			\$ 210.00	\$ 130.00	\$ 6.00	\$ 4.05	\$ 3.40
PCL Print Kit AN1			\$ 735.00	\$ 325.00	\$ 14.95	\$ 10.10	\$ 8.45
PS Printer Kit AN1			\$ 630.00	\$ 365.00	\$ 16.80	\$ 11.30	\$ 9.50
Direct Print Kit H1			\$ 578.00	\$ 295.00	\$ 13.60	\$ 9.15	\$ 7.70
Encrypt Secure Print SW D1			\$ 473.00	\$ 244.95	\$ 11.30	\$ 7.60	\$ 6.40
Send Advance Feature E1			\$ 1,155.00	\$ 710.70	\$ 32.70	\$ 22.00	\$ 18.50
Send Security Feature D1			\$ 945.00	\$ 601.45	\$ 27.65	\$ 18.65	\$ 15.65
Usend Adv/Sec PCL/PS Pkg E1			\$ 1,890.00	\$ 872.00	\$ 40.10	\$ 27.00	\$ 22.70
Web Access Software H1			\$ 1,050.00	\$ 488.75	\$ 22.50	\$ 15.15	\$ 12.70
USB Device Port D1			\$ 210.00	\$ 157.00	\$ 7.25	\$ 4.90	\$ 4.10
Data Erase Kit C1			\$ 341.00	\$ 253.00	\$ 11.65	\$ 7.85	\$ 6.60
HDD Mirror Encrypt Kit C4			\$ 525.00	\$ 373.75	\$ 17.20	\$ 11.60	\$ 9.75
Remote Operator SW B1			\$ 315.00	\$ 182.00	\$ 8.35	\$ 5.65	\$ 4.75
512 MB RAM Type A			\$ 210.00	\$ 126.50	\$ 5.85	\$ 3.95	\$ 3.30
Wireless Lan Bd B2			\$ 683.00	\$ 494.50	\$ 22.75	\$ 15.35	\$ 12.90
<b>IR Advance 6055</b>	55	0.005	\$ 17,850.00	\$ 7,350.00	\$ 338.10	\$ 227.85	\$ 191.10
<b>IR Advance 6065</b>	65	0.005	\$ 22,575.00	\$ 8,550.00	\$ 393.30	\$ 265.05	\$ 222.30
<b>IR Advance 6075</b>	75	0.005	\$ 29,400.00	\$ 9,995.00	\$ 459.75	\$ 309.85	\$ 260.00
Paper Deck A1			\$ 2,520.00	\$ 1,335.00	\$ 61.40	\$ 41.40	\$ 34.75
Paper Deck D1			\$ 3,150.00	\$ 1,805.00	\$ 83.00	\$ 56.00	\$ 46.95
Finisher E1			\$ 3,150.00	\$ 1,330.00	\$ 61.20	\$ 41.25	\$ 34.60
Punch Unit A1			\$ 893.00	\$ 430.00	\$ 19.80	\$ 13.35	\$ 11.20
Saddle Fin E1			\$ 5,565.00	\$ 2,815.00	\$ 129.50	\$ 87.25	\$ 73.20
Doc Insert L1			\$ 2,940.00	\$ 1,700.00	\$ 78.20	\$ 52.70	\$ 44.20
Doc Insert/Fold H1			\$ 8,400.00	\$ 5,070.00	\$ 233.25	\$ 157.20	\$ 131.85
Upright Control Panel B1			\$ 1,890.00	\$ 1,055.00	\$ 48.55	\$ 32.70	\$ 27.45
PCL AJ1 Print Kit			\$ 1,050.00	\$ 454.00	\$ 20.90	\$ 14.10	\$ 11.80
PS AJ1 Print Kit			\$ 1,470.00	\$ 625.00	\$ 28.75	\$ 19.40	\$ 16.25
Add'l Memory Type B			\$ 263.00	\$ 175.00	\$ 8.05	\$ 5.45	\$ 4.55
Direct Print Kit H1			\$ 578.00	\$ 295.00	\$ 13.60	\$ 9.15	\$ 7.70
Encrypt Secure Print D1			\$ 473.00	\$ 275.00	\$ 12.65	\$ 8.55	\$ 7.15
Web Access Software H1			\$ 1,050.00	\$ 546.25	\$ 25.15	\$ 16.95	\$ 14.20
Barcode Printing Kit D1			\$ 840.00	\$ 448.50	\$ 20.65	\$ 13.90	\$ 11.70
Usend Advance Feature E1			\$ 1,155.00	\$ 635.95	\$ 29.25	\$ 19.70	\$ 16.55
Usend Security Feature D1			\$ 945.00	\$ 539.00	\$ 24.80	\$ 16.70	\$ 14.00
<b>IR Advance 6055/6065/6075 Cont.</b>							
Usend Digital Signature C1			\$ 1,050.00	\$ 488.75	\$ 22.50	\$ 15.15	\$ 13.70
Usend Search PDF D1			\$ 578.00	\$ 302.00	\$ 13.90	\$ 9.35	\$ 7.85
Usend PDF Encrypt D1			\$ 473.00	\$ 256.00	\$ 11.80	\$ 7.95	\$ 6.70
Fax Bd AF1			\$ 840.00	\$ 515.00	\$ 23.70	\$ 16.00	\$ 13.40
2nd Line Fax Bd			\$ 525.00	\$ 325.00	\$ 14.95	\$ 10.10	\$ 8.45
HDD Erase Kit C1			\$ 341.00	\$ 230.00	\$ 10.60	\$ 7.15	\$ 6.00

HDD Encrypt & Mirror C2			\$ 525.00	\$ 340.00	\$ 15.65	\$ 10.55	\$ 8.85
Removalbe HDD Kit AD1			\$ 1,050.00	\$ 667.00	\$ 30.70	\$ 20.70	\$ 17.35
<b>IR Advance 8085</b>	85	0.005	\$ 34,650.00	\$ 11,050.00	\$ 508.30	\$ 342.55	\$ 287.30
<b>IR Advance 8095</b>	95	0.005	\$ 40,950.00	\$ 11,900.00	\$ 547.40	\$ 368.90	\$ 309.40
<b>IR Advance 8105</b>	105	0.005	\$ 52,500.00	\$ 16,500.00	\$ 759.00	\$ 511.50	\$ 429.00
Paper Deck C-1			\$ 2,520.00	\$ 1,330.00	\$ 61.20	\$ 41.25	\$ 34.60
POD Deck Lite A1			\$ 4,095.00	\$ 2,075.00	\$ 95.45	\$ 64.35	\$ 53.95
Finisher D1			\$ 6,300.00	\$ 2,865.00	\$ 131.80	\$ 89.00	\$ 74.50
Booklet Finisher D1			\$ 9,450.00	\$ 4,489.00	\$ 206.50	\$ 139.20	\$ 116.70
Booklet Finisher F1 PRO			\$ 11,025.00	\$ 5,790.00	\$ 266.35	\$ 179.50	\$ 150.55
Inner Booklet Trimmer A1			\$ 6,300.00	\$ 3,165.00	\$ 145.60	\$ 98.15	\$ 82.30
Booklet Trimmer D1			\$ 9,975.00	\$ 6,815.00	\$ 313.50	\$ 211.25	\$ 177.20
Punch Unit BF1			\$ 840.00	\$ 430.00	\$ 19.80	\$ 13.35	\$ 11.20
Punch Unit BB1			\$ 945.00	\$ 535.00	\$ 24.60	\$ 16.60	\$ 13.95
Doc Inserter K1			\$ 5,565.00	\$ 3,145.00	\$ 144.70	\$ 97.50	\$ 81.75
Paper Folding Unit H1			\$ 12,600.00	\$ 7,338.15	\$ 337.55	\$ 227.50	\$ 190.80
PCL Print AH1			\$ 1,050.00	\$ 555.00	\$ 25.55	\$ 17.20	\$ 14.45
PS Print AH1			\$ 1,470.00	\$ 697.50	\$ 32.10	\$ 21.65	\$ 18.15
Add'l Memory Type B			\$ 263.00	\$ 175.00	\$ 8.05	\$ 5.45	\$ 4.55
imagePASS U1			\$ 9,500.00	\$ 3,875.00	\$ 178.25	\$ 120.15	\$ 100.75
Direct Print Kit H1			\$ 578.00	\$ 295.00	\$ 13.60	\$ 9.15	\$ 7.70
Encrypt Secure Print D1			\$ 473.00	\$ 275.00	\$ 12.65	\$ 8.55	\$ 7.15
Web Access Software H1			\$ 1,050.00	\$ 546.25	\$ 25.15	\$ 16.95	\$ 14.20
Barcode Printing Kit D1			\$ 840.00	\$ 448.50	\$ 20.65	\$ 13.90	\$ 11.70
Usend Advance Feature E1			\$ 1,155.00	\$ 635.95	\$ 29.25	\$ 19.75	\$ 16.55
Usend Security Feature D1			\$ 945.00	\$ 539.00	\$ 24.80	\$ 16.70	\$ 14.00
Usend Digital Signature C1			\$ 1,050.00	\$ 488.75	\$ 22.50	\$ 15.15	\$ 12.70
Usend Search PDF D1			\$ 578.00	\$ 302.00	\$ 13.90	\$ 9.35	\$ 7.85
Usend PDF Encrypt D1			\$ 473.00	\$ 256.00	\$ 11.80	\$ 7.95	\$ 6.65
Fax Bd AF1			\$ 840.00	\$ 515.00	\$ 23.70	\$ 16.00	\$ 13.40
2nd Line Fax Bd			\$ 525.00	\$ 325.00	\$ 14.95	\$ 10.10	\$ 8.45
HDD Erase Kit C1			\$ 341.00	\$ 230.00	\$ 10.60	\$ 7.15	\$ 6.00
HDD Encrypt & Mirror C2			\$ 525.00	\$ 340.00	\$ 15.65	\$ 10.55	\$ 8.84
Removable HDD Kit AD1			\$ 1,050.00	\$ 667.00	\$ 30.70	\$ 20.70	\$ 17.35
<b>IR Advance C2020</b>	20/20	.01/.075	\$ 6,615.00	\$ 2,815.00	\$ 129.50	\$ 87.25	\$ 73.20
<b>IR Advance C2030</b>	30/30	.01/.075	\$ 9,660.00	\$ 3,630.00	\$ 167.00	\$ 112.55	\$ 94.40
Cass Feed AF1			\$ 1,523.00	\$ 550.00	\$ 25.30	\$ 17.05	\$ 14.30
Cabinet Type D			\$ 137.00	\$ 88.55	\$ 4.10	\$ 2.75	\$ 2.30
Inner Finisher C1			\$ 1,260.00	\$ 597.50	\$ 27.50	\$ 18.55	\$ 15.55
Inner 2 Way Tray F1			\$ 105.00	\$ 60.95	\$ 2.80	\$ 1.90	\$ 1.60
Additional Fin Tray A1			\$ 210.00	\$ 129.00	\$ 5.95	\$ 4.00	\$ 3.35
PCL Print Kit AE1			\$ 840.00	\$ 304.00	\$ 14.00	\$ 9.45	\$ 7.90
PS Print Kit AE1			\$ 1,260.00	\$ 488.50	\$ 22.50	\$ 15.15	\$ 12.70
Direct Print Kit H1			\$ 578.00	\$ 295.00	\$ 13.60	\$ 9.15	\$ 7.70
AH-1 Fax Bd			\$ 840.00	\$ 515.00	\$ 23.70	\$ 16.00	\$ 13.40
Envelope Feeder D1			\$ 210.00	\$ 129.00	\$ 5.95	\$ 4.00	\$ 3.35

<b>IR Advance C5030</b>	30/30	.008/.055	\$ 11,970.00	\$ 5,300.00	\$ 245.00	\$ 165.00	\$ 139.00
<b>IR Advance C5035</b>	35/35	.008/.055	\$ 13,020.00	\$ 5,900.00	\$ 272.00	\$ 183.00	\$ 155.00
<b>IR Advance C5045</b>	45/45	.008/.055	\$ 17,850.00	\$ 7,595.00	\$ 350.50	\$ 237.00	\$ 198.50
<b>IR Advance C5051</b>	51/51	.008/.055	\$ 19,425.00	\$ 8,025.00	\$ 370.00	\$ 250.00	\$ 210.00
Cass Feed AD1			\$ 1,523.00	\$ 575.00	\$ 26.45	\$ 17.85	\$ 14.95
Cabinet Type B			\$ 300.00	\$ 180.00	\$ 8.30	\$ 5.60	\$ 4.70
Paper Deck B1			\$ 2,205.00	\$ 1,195.00	\$ 55.00	\$ 37.05	\$ 31.10
Inner Finisher A1			\$ 1,260.00	\$ 600.00	\$ 27.60	\$ 18.60	\$ 15.60
Additional Fin Tray A1			\$ 210.00	\$ 130.00	\$ 6.00	\$ 4.05	\$ 3.40
C1 Finisher			\$ 2,835.00	\$ 1,525.00	\$ 70.15	\$ 47.30	\$ 39.65
C1 Saddle Finisher			\$ 4,200.00	\$ 2,260.00	\$ 104.00	\$ 70.10	\$ 58.75
B-1 Punch			\$ 893.00	\$ 395.00	\$ 18.20	\$ 12.25	\$ 10.25
PCL Print Kit AE1			\$ 840.00	\$ 350.00	\$ 16.10	\$ 10.85	\$ 9.10
PS Print Kit AE1			\$ 1,260.00	\$ 600.00	\$ 27.60	\$ 18.60	\$ 15.60
Add'l Memory Type B			\$ 263.00	\$ 175.00	\$ 8.05	\$ 5.45	\$ 4.55
AE-1 Fax Bd			\$ 840.00	\$ 495.00	\$ 22.80	\$ 15.35	\$ 12.90
2nd Line Fax Bd			\$ 525.00	\$ 325.00	\$ 14.95	\$ 10.10	\$ 8.45
Envelope Attachment D1			\$ 210.00	\$ 145.00	\$ 6.70	\$ 4.50	\$ 3.80
Inner 2-Way F1			\$ 105.00	\$ 60.95	\$ 2.80	\$ 1.90	\$ 1.60
Barcode Printing Kit D1			\$ 840.00	\$ 437.00	\$ 20.10	\$ 13.55	\$ 11.40
Web Access SW H1			\$ 1,050.00	\$ 546.25	\$ 25.15	\$ 16.95	\$ 14.20
Usend Advance Feature D1			\$ 1,155.00	\$ 670.45	\$ 30.85	\$ 20.80	\$ 17.45
Usend Sec Feature D1			\$ 945.00	\$ 540.00	\$ 24.85	\$ 16.75	\$ 14.05
Usend Search PDF			\$ 578.00	\$ 302.00	\$ 13.90	\$ 9.35	\$ 7.85
Usend Encrypt PDF			\$ 473.00	\$ 270.00	\$ 12.45	\$ 8.35	\$ 7.00
Encrypt Sec Print SW D1			\$ 473.00	\$ 275.00	\$ 12.65	\$ 8.55	\$ 7.15
HDD Erase Kit C1			\$ 341.00	\$ 230.00	\$ 10.60	\$ 7.15	\$ 6.00
<b>IR Advance 7055</b>	55/55	.007/.05	\$ 29,400.00	\$ 13,550.00	\$ 623.30	\$ 420.00	\$ 352.30
<b>IR Advance 7065</b>	65/60	.007/.05	\$ 36,750.00	\$ 15,735.00	\$ 725.00	\$ 488.00	\$ 410.00
Finisher B1			\$ 3,150.00	\$ 1,515.00	\$ 69.70	\$ 47.00	\$ 39.40
Booklet Finisher B1			\$ 5,565.00	\$ 2,815.00	\$ 129.50	\$ 87.25	\$ 73.20
Upright Control Panel			\$ 1,890.00	\$ 1,075.00	\$ 49.45	\$ 33.35	\$ 27.95
POD Deck Lite A1			\$ 4,095.00	\$ 2,325.00	\$ 106.95	\$ 72.05	\$ 60.45
Paper Deck A1			\$ 2,520.00	\$ 1,330.00	\$ 61.20	\$ 41.25	\$ 34.60
Doc Insert J1			\$ 2,940.00	\$ 1,700.00	\$ 78.20	\$ 52.70	\$ 44.20
Doc Insert/Fold G1			\$ 8,400.00	\$ 5,095.00	\$ 234.40	\$ 157.95	\$ 132.50
PCL Print AD1			\$ 1,050.00	\$ 575.00	\$ 26.45	\$ 17.85	\$ 14.95
PS Print AD1			\$ 1,470.00	\$ 700.00	\$ 32.20	\$ 21.70	\$ 18.20
Add'l Memory Type B			\$ 263.00	\$ 175.00	\$ 8.05	\$ 5.45	\$ 4.55
Punch Unit A1			\$ 893.00	\$ 485.00	\$ 22.30	\$ 15.05	\$ 12.60
ImagePASS A1			\$ 7,000.00	\$ 4,195.00	\$ 193.00	\$ 130.05	\$ 109.10
512 MB RAM (For imagePASS)			\$ 263.00	\$ 188.00	\$ 8.65	\$ 5.85	\$ 4.90
Fax Bd AD1			\$ 840.00	\$ 495.00	\$ 22.75	\$ 15.35	\$ 12.90
Barcode Printing Kit D1			\$ 840.00	\$ 437.00	\$ 20.10	\$ 13.55	\$ 11.35
Web Access SW H1			\$ 1,050.00	\$ 546.25	\$ 25.15	\$ 16.95	\$ 14.20

Usend Advance Feature D1			\$ 1,155.00	\$ 670.45	\$ 30.85	\$ 20.80	\$ 17.45
Usend Sec Feature D1			\$ 945.00	\$ 540.00	\$ 24.85	\$ 16.75	\$ 14.05
Usend Search PDF			\$ 578.00	\$ 302.00	\$ 13.90	\$ 9.35	\$ 7.85
Usend Encrypt PDF			\$ 473.00	\$ 270.00	\$ 12.45	\$ 8.35	\$ 7.00
Encrypt Sec Print SW D1			\$ 473.00	\$ 275.00	\$ 12.65	\$ 8.55	\$ 7.15
HDD Mirror Encrypt Kit C1			\$ 525.00	\$ 373.75	\$ 17.20	\$ 11.60	\$ 9.75
HDD Erase Kit C1			\$ 341.00	\$ 230.00	\$ 10.60	\$ 7.15	\$ 6.00
<b>IR Advance C9065 PRO</b>	65/65	.0065/.048	\$ 42,000.00	\$ 23,125.00	\$ 1,063.75	\$ 717.00	\$ 501.25
<b>IR Advance C9075 PRO</b>	75/70	.0065/.048	\$ 52,500.00	\$ 26,999.00	\$ 1,241.95	\$ 837.00	\$ 702.00
POD Deck Lite A1			\$ 4,095.00	\$ 2,325.00	\$ 106.95	\$ 72.10	\$ 60.45
Paper Deck A1			\$ 2,520.00	\$ 1,330.00	\$ 61.20	\$ 41.25	\$ 34.60
Multi Drawer Deck A1			\$ 9,660.00	\$ 4,855.00	\$ 223.35	\$ 150.50	\$ 126.25
Incl. Multi Feed Detect Kit							
A-1 Finisher			\$ 6,300.00	\$ 3,475.00	\$ 160.00	\$ 107.75	\$ 90.50
A-1 Booklet Fin			\$ 9,450.00	\$ 5,050.00	\$ 233.00	\$ 157.00	\$ 132.00
Inner Booklet Trimmer A1			\$ 6,300.00	\$ 3,150.00	\$ 145.00	\$ 97.65	\$ 82.00
Doc Insert H1			\$ 5,565.00	\$ 3,175.00	\$ 146.00	\$ 98.50	\$ 83.00
Fold Unit G1			\$ 12,600.00	\$ 7,350.00	\$ 338.00	\$ 228.00	\$ 191.10
Punch Unit BF1			\$ 840.00	\$ 435.00	\$ 20.00	\$ 13.50	\$ 11.50
PCL Print AD1			\$ 1,050.00	\$ 575.00	\$ 26.45	\$ 18.00	\$ 15.00
PS Print AD1			\$ 1,470.00	\$ 700.00	\$ 32.20	\$ 21.70	\$ 18.20
Add'l Memory Type B			\$ 263.00	\$ 175.00	\$ 8.05	\$ 5.45	\$ 4.55
Web Access SW H1			\$ 1,050.00	\$ 546.25	\$ 25.25	\$ 17.00	\$ 14.50
Fax Bd AD1			\$ 840.00	\$ 495.00	\$ 22.75	\$ 15.35	\$ 13.00
Usend Advance Feature D1			\$ 1,155.00	\$ 675.00	\$ 31.00	\$ 21.00	\$ 18.00
Usend Sec Feature D1			\$ 945.00	\$ 540.00	\$ 25.00	\$ 16.75	\$ 14.00
Usend Search PDF			\$ 578.00	\$ 302.00	\$ 14.00	\$ 9.50	\$ 8.00
Usend Encrypt PDF			\$ 473.00	\$ 270.00	\$ 12.50	\$ 8.50	\$ 7.00
Encrypt Sec Print SW D1			\$ 473.00	\$ 275.00	\$ 12.65	\$ 8.55	\$ 7.15
Barcode Printing Kit D1			\$ 840.00	\$ 437.00	\$ 20.10	\$ 13.55	\$ 11.50
ImagePASS A1			\$ 7,000.00	\$ 4,195.00	\$ 193.00	\$ 130.00	\$ 109.10
512 MB RAM (For imagePASS)			\$ 263.00	\$ 188.00	\$ 8.65	\$ 5.85	\$ 4.90
HDD Mirror Encrypt Kit C1			\$ 525.00	\$ 373.75	\$ 17.20	\$ 11.60	\$ 9.75
HDD Erase Kit C1			\$ 341.00	\$ 230.00	\$ 10.60	\$ 7.15	\$ 6.00

(b) Invoices shall, at a minimum, include the Contractor name, the Purchase Order Number, the Contractor's Federal Employer Identification Number, the billing period, and an itemization of expenses invoiced. The State of Connecticut does not pay taxes, therefore Contractor invoices should not reflect the inclusion of any taxes on services or work performed under this contract.

(c) Payment shall be made by the College to the Contractor within 30 days after receipt of properly executed and approved invoices.

## SECTION 3 - OTHER TERMS AND CONDITIONS

### A. Professional Standards

In rendering services under this contract, the Contractor shall conform to high professional standards of work and business ethic. The Contractor warrants that the services shall be performed: 1) in a professional and workmanlike manner; and 2) in accordance with generally and currently accepted principles and practices. During the term of this contract, the Contractor agrees to provide to the College in a good and faithful manner, using its best efforts and in a manner that shall promote the interests of said College, such services as the College requests, provided in this contract.

### B. Quality Surveillance, Examination of Records and Inspection of Work

Pursuant to C.G.S. 4e-29 and 4e-30, all services performed by the Contractor and all records pertaining to this contract shall be subject to the inspection and approval of the State and the State Contracting Agency at reasonable times.

### C. Nondiscrimination

The following subsections are set forth here as required by section 4a-60 and 4a-60a of the Connecticut General Statutes:

(a) For purposes of this Section, the following terms are defined as follows:

- i. "Commission" means the Commission on Human Rights and Opportunities;
- ii. "Contract" and "contract" include any extension or modification of the Contract or contract;
- iii. "Contractor" and "contractor" include any successors or assigns of the Contractor or contractor;
- iv. "Gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose.
- v. "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations;
- vi. "good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements;
- vii. "marital status" means being single, married as recognized by the State of Connecticut, widowed, separated or divorced;
- viii. "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders;
- ix. "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statutes § 32-9n; and
- x. "public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, (2) a quasi-public agency, as defined in Conn. Gen. Stat. Section 1-120, (3) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in Conn. Gen. Stat. Section 1-267, (4) the federal government, (5) a foreign government, or (6) an agency of a subdivision, agency, state or government described in the immediately preceding enumerated items (1), (2), (3), (4) or (5).

(b) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, mental retardation, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor

further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, mental retardation, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved; (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission; (3) the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §§ 46a-56, 46a-68e and 46a-68f; and (5) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and Connecticut General Statutes § 46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.

(c) Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.

(d) The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.

(e) The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes §46a-56; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

(f) The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.

(g) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes § 46a-56; and (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and Connecticut General Statutes § 46a-56.

(h) The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes § 46a-56; provided, if such

Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

#### D. Executive Orders

This Contract may be subject to Executive Order No. 3 of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices; Executive Order No. 17 of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings; Executive Order No. 16 of Governor John G. Rowland, promulgated August 4, 1999, concerning violence in the workplace. This Contract may also be subject to Executive Order 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms and Executive Order 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, in accordance with their respective terms and conditions. All of these Executive orders are incorporated into and made a part of the Contract as if they had been fully set forth in it. At the Contractor's request, the Agency shall provide a copy of these Orders to the Contractor.

#### E. Laws and Regulations

(a) This contract, and any and all disputes arising out of or in connection therewith, shall in all respects be governed by the laws of the State of Connecticut.

(b) Contractor, its employees and representatives shall at all times comply with all applicable laws, ordinances, statutes, rules, regulations, and orders of governmental authorities, including those having jurisdiction over its registration and licensing to perform services under this contract.

(c) The Contractor agrees that the sole and exclusive means for the presentation of any claims against the State of Connecticut or the State Contracting Agency, arising from this contract shall be in accordance with Chapter 53 of the Connecticut General Statutes (Claims Against the State) and the Contractor further agrees not to initiate legal proceedings in any state or federal court in addition to, or in lieu of, said Chapter 53 proceedings.

#### F. Sovereign Immunity

Notwithstanding any provisions to the contrary contained in this contract, it is agreed and understood that the State of Connecticut shall not be construed to have waived any rights or defenses of sovereign immunity which it may have with respect to all matters arising out of this contract.

#### G. Indemnification

Contractor hereby agrees to indemnify, defend and hold harmless the State, its agencies, its officers, and its employees from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, monetary loss, interest, attorney's fees, costs and expenses of whatsoever kind or nature arising out of the performance of this contract, in any manner directly or indirectly caused, occasioned or contributed to in whole or in part, by reason of any act, omission, fault, willful misconduct or negligence of Contractor or its employees, agents or subcontractors.

#### H. Insurance

The Contractor agrees that while performing services specified in this contract that it shall carry sufficient insurance (liability and/or other) as applicable according to the nature of the service(s) to be performed so as to "save harmless" the State of Connecticut from any insurable cause whatsoever. If requested, certificates of such insurance shall be provided to the contracting state agency.

#### I. Assignment

This contract shall not be assigned by either party without the express prior written consent of the other.

#### J. Whistleblowing

This Agreement may be subject to the provisions of § 4-61dd of the Connecticut General Statutes. In accordance with this statute, if an officer, employee or appointing authority of the Contractor takes or threatens to take any personnel action against any employee of the Contractor in retaliation for such employee's disclosure of information to any employee of the Contracting state or quasi-public agency or the Auditors of Public Accounts or the Attorney General under the provisions of subsection (a) of such statute, the Contractor shall be liable for a civil penalty of not more than five thousand dollars for each offense, up to a maximum of twenty per cent of the value of this Agreement.

Each violation shall be a separate and distinct offense and in the case of a continuing violation, each calendar day's continuance of the violation shall be deemed to be a separate and distinct offense. The State may request that the Attorney

General bring a civil action in the Superior Court for the Judicial District of Hartford to seek imposition and recovery of such civil penalty. In accordance with subsection (f) of such statute, each large state Contractor, as defined in the statute, shall post a notice of the provisions of the statute relating to large state Contractors in a conspicuous place which is readily available for viewing by the employees of the Contractor.

#### K. FERPA

In performing services pursuant to this Contract, Contractor shall comply with all federal and state statutes and regulations, including, but not limited to, Gramm-Leach-Bliley Act, the Family Educational Rights and Privacy Act ("FERPA"), and related State Contracting Agency Policies, in the protection of all personally identifiable and other protected confidential information and non-directory student data.

#### L. Contracting with State Employees or Related Family/Business

Section 1-84 (i) of the Connecticut General Statutes prohibits the College to engage in contracts over \$100 with State employees and certain related family or businesses as defined by Sections 1-79 (b) and (f), unless awarded through an open and public process. Contractor has disclosed to State whether it is an employee, related family member or associated business as defined by the statute. The Contractor and State each represent that they have fully complied with all applicable requirements of this statute, which is set forth below (emphasis added), or as it may be amended from time to time:

C.G.S. 1-84 (i) No public official or state employee or member of the official or employee's immediate family or a business with which he is associated shall enter into any contract with the state, valued at one hundred dollars or more, other than a contract of employment as a state employee, or a contract with a public institution of higher education to support a collaboration with such institution to develop and commercialize any invention or discovery, or pursuant to a court appointment, unless the contract has been awarded through an open and public process, including prior public offer and subsequent public disclosure of all proposals considered and the contract awarded.

In no event shall an executive head of an agency, as defined in section 4-166, including a commissioner of a department, or an executive head of a quasi-public agency, as defined in section 1-79, or the executive head's immediate family or a business with which he is associated enter into any contract with that agency or quasi-public agency. Nothing in this subsection shall be construed as applying to any public official who is appointed as a member of the executive branch or as a member or director of a quasi-public agency and who receives no compensation other than per diem payments or reimbursement for actual or necessary expenses, or both, incurred in the performance of the public official's duties unless such public official has authority or control over the subject matter of the contract. Any contract made in violation of this subsection shall be voidable by a court of competent jurisdiction if the suit is commenced not later than one hundred eighty days after the making of the contract.

C.G.S. 1-79 (b) provides: "Business with which he is associated" means any sole proprietorship, partnership, firm, corporation, trust or other entity through which business for profit or not for profit is conducted in which the public official or state employee or member of his immediate family is a director, officer, owner, limited or general partner, beneficiary of a trust or holder of stock constituting five per cent or more of the total outstanding stock of any class, provided, a public official or state employee, or member of his immediate family, shall not be deemed to be associated with a not for profit entity solely by virtue of the fact that the public official or state employee or member of his immediate family is an unpaid director or officer of the not for profit entity. "Officer" refers only to the president, executive or senior vice president or treasurer of such business.

C.G.S. 1-79 (f) provides: "Immediate family" means any spouse, children or dependent relatives who reside in the individual's household.

#### M. SEEC

For all state contracts as defined in Connecticut General Statutes §9-612(g)(2), as amended by P.A. 10-1 having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this Agreement expressly acknowledges receipt of the State Election Enforcement Commission's notice advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice. See Notice below.

#### **NOTICE TO EXECUTIVE BRANCH STATE CONTRACTORS AND PROSPECTIVE STATE CONTRACTORS OF CAMPAIGN CONTRIBUTION AND SOLICITATION LIMITATIONS**

This notice is provided under the authority of Connecticut General Statutes §9-612(g)(2), as amended by P.A. 10-1, and is for the purpose of informing state contractors and prospective state contractors of the following law (*italicized words are defined below*):

## **CAMPAIGN CONTRIBUTION AND SOLICITATION LIMITATIONS**

No *state contractor, prospective state contractor, principal of a state contractor or principal of a prospective state contractor*, with regard to a *state contract or state contract solicitation* with or from a state agency in the executive branch or a quasi-public agency or a holder, or principal of a holder of a valid prequalification certificate, shall make a contribution to (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of Governor, Lieutenant Governor, Attorney General, State Comptroller, Secretary of the State or State Treasurer, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee (which includes town committees).

In addition, no holder or principal of a holder of a valid prequalification certificate, shall make a contribution to (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of State senator or State representative, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee.

On and after January 1, 2011, no state contractor, prospective state contractor, principal of a state contractor or principal of a prospective state contractor, with regard to a state contract or state contract solicitation with or from a state agency in the executive branch or a quasi-public agency or a holder, or principal of a holder of a valid prequalification certificate, shall **knowingly solicit** contributions from the state contractor's or prospective state contractor's employees or from a *subcontractor or principals of the subcontractor* on behalf of (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of Governor, Lieutenant Governor, Attorney General, State Comptroller, Secretary of the State or State Treasurer, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee.

## **DUTY TO INFORM**

State contractors and prospective state contractors are required to inform their principals of the above prohibitions, as applicable, and the possible penalties and other consequences of any violation thereof.

## **PENALTIES FOR VIOLATIONS**

Contributions or solicitations of contributions made in violation of the above prohibitions may result in the following civil and criminal penalties:

Civil penalties: Up to \$2,000 or twice the amount of the prohibited contribution, whichever is greater, against a principal or a contractor. Any state contractor or prospective state contractor which fails to make reasonable efforts to comply with the provisions requiring notice to its principals of these prohibitions and the possible consequences of their violations may also be subject to civil penalties of up to \$2,000 or twice the amount of the prohibited contributions made by their principals.

Criminal penalties: Any knowing and willful violation of the prohibition is a Class D felony, which may subject the violator to imprisonment of not more than 5 years, or not more than \$5,000 in fines, or both.

## **CONTRACT CONSEQUENCES**

In the case of a state contractor, contributions made or solicited in violation of the above prohibitions may result in the contract being voided.

In the case of a prospective state contractor, contributions made or solicited in violation of the above prohibitions shall result in the contract described in the state contract solicitation not being awarded to the prospective state contractor, unless the State Elections Enforcement Commission determines that mitigating circumstances exist concerning such violation.

The State shall not award any other state contract to anyone found in violation of the above prohibitions for a period of one year after the election for which such contribution is made or solicited, unless the State Elections Enforcement Commission determines that mitigating circumstances exist concerning such violation.

Additional information may be found on the website of the State Elections Enforcement Commission, [www.ct.gov/sec](http://www.ct.gov/sec). Click on the link to "Lobbyist/Contractor Limitations."

## DEFINITIONS

“State contractor” means a person, business entity or nonprofit organization that enters into a state contract. Such person, business entity or nonprofit organization shall be deemed to be a state contractor until December thirty-first of the year in which such contract terminates. “State contractor” does not include a municipality or any other political subdivision of the state, including any entities or associations duly created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person's capacity as a state or quasi-public agency employee.

“Prospective state contractor” means a person, business entity or nonprofit organization that (i) submits a response to a state contract solicitation by the state, a state agency or a quasi-public agency, or a proposal in response to a request for proposals by the state, a state agency or a quasi-public agency, until the contract has been entered into, or (ii) holds a valid prequalification certificate issued by the Commissioner of Administrative Services under section 4a-100. “Prospective state contractor” does not include a municipality or any other political subdivision of the state, including any entities or associations duly created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person's capacity as a state or quasi-public agency employee.

“Principal of a state contractor or prospective state contractor” means (i) any individual who is a member of the board of directors of, or has an ownership interest of five per cent or more in, a state contractor or prospective state contractor, which is a business entity, except for an individual who is a member of the board of directors of a nonprofit organization, (ii) an individual who is employed by a state contractor or prospective state contractor, which is a business entity, as president, treasurer or executive vice president, (iii) an individual who is the chief executive officer of a state contractor or prospective state contractor, which is not a business entity, or if a state contractor or prospective state contractor has no such officer, then the officer who duly possesses comparable powers and duties, (iv) an officer or an employee of any state contractor or prospective state contractor who has *managerial or discretionary responsibilities with respect to a state contract*, (v) the spouse or a *dependent child* who is eighteen years of age or older of an individual described in this subparagraph, or (vi) a political committee established or controlled by an individual described in this subparagraph or the business entity or nonprofit organization that is the state contractor or prospective state contractor.

“State contract” means an agreement or contract with the state or any state agency or any quasi-public agency, let through a procurement process or otherwise, having a value of fifty thousand dollars or more, or a combination or series of such agreements or contracts having a value of one hundred thousand dollars or more in a calendar year, for (i) the rendition of services, (ii) the furnishing of any goods, material, supplies, equipment or any items of any kind, (iii) the construction, alteration or repair of any public building or public work, (iv) the acquisition, sale or lease of any land or building, (v) a licensing arrangement, or (vi) a grant, loan or loan guarantee. “State contract” does not include any agreement or contract with the state, any state agency or any quasi-public agency that is exclusively federally funded, an education loan, a loan to an individual for other than commercial purposes or any agreement or contract between the state or any state agency and the United States Department of the Navy or the United States Department of Defense.

“State contract solicitation” means a request by a state agency or quasi-public agency, in whatever form issued, including, but not limited to, an invitation to bid, request for proposals, request for information or request for quotes, inviting bids, quotes or other types of submittals, through a competitive procurement process or another process authorized by law waiving competitive procurement.

“Managerial or discretionary responsibilities with respect to a state contract” means having direct, extensive and substantive responsibilities with respect to the negotiation of the state contract and not peripheral, clerical or ministerial responsibilities.

“Dependent child” means a child residing in an individual's household who may legally be claimed as a dependent on the federal income tax of such individual.

“Solicit” means (A) requesting that a contribution be made, (B) participating in any fund-raising activities for a candidate committee, exploratory committee, political committee or party committee, including, but not limited to, forwarding tickets to potential contributors, receiving contributions for transmission to any such committee or bundling contributions, (C) serving as chairperson, treasurer or deputy treasurer of any such committee, or (D) establishing a political committee for the sole purpose of soliciting or receiving contributions for any committee. Solicit does not include: (i) making a contribution that is otherwise permitted by Chapter 155 of the Connecticut General Statutes; (ii) informing any person of a position taken by a candidate for public office or a public official, (iii) notifying the person of any activities of, or contact information for, any candidate for public office; or (iv) serving as a member in any party committee or as an officer of such committee that is not otherwise prohibited in this section.

“Subcontractor” means any person, business entity or nonprofit organization that contracts to perform part or all of the obligations of a state contractor’s state contract. Such person, business entity or nonprofit organization shall be deemed to be a subcontractor until December thirty first of the year in which the subcontract terminates. “Subcontractor” does not include (i) a municipality or any other political subdivision of the state, including any entities or associations duly created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or (ii) an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person’s capacity as a state or quasi-public agency employee.

“Principal of a subcontractor” means (i) any individual who is a member of the board of directors of, or has an ownership interest of five per cent or more in, a subcontractor, which is a business entity, except for an individual who is a member of the board of directors of a nonprofit organization, (ii) an individual who is employed by a subcontractor, which is a business entity, as president, treasurer or executive vice president, (iii) an individual who is the chief executive officer of a subcontractor, which is not a business entity, or if a subcontractor has no such officer, then the officer who duly possesses comparable powers and duties, (iv) an officer or an employee of any subcontractor who has managerial or discretionary responsibilities with respect to a subcontract with a state contractor, (v) the spouse or a dependent child who is eighteen years of age or older of an individual described in this subparagraph, or (vi) a political committee established or controlled by an individual described in this subparagraph or the business entity or nonprofit organization that is the subcontractor.

#### N. Protection of Confidential Information.

For purposes of this Section, the following terms are defined as follows:

“Confidential Information” shall mean any name, number or other information that may be used, alone or in conjunction with any other information, to identify a specific individual including, but not limited to, such individual’s name, date of birth, mother’s maiden name, motor vehicle operator’s license number, Social Security number, employee identification number, employer or taxpayer identification number, alien registration number, government passport number, health insurance identification number, demand deposit account number, savings account number, credit card number, debit card number or unique biometric data such as fingerprint, voice print, retina or iris image, or other unique physical representation. Without limiting the foregoing, Confidential Information shall also include any information that the Department classifies as “confidential” or “restricted.” Confidential Information shall not include information that may be lawfully obtained from publicly available sources or from federal, state, or local government records which are lawfully made available to the general public.

“Confidential Information Breach” shall mean, generally, an instance where an unauthorized person or entity accesses Confidential Information in any manner, including but not limited to the following occurrences: (1) any Confidential Information that is not encrypted or protected is misplaced, lost, stolen or in any way compromised; (2) one or more third parties have had access to or taken control or possession of any Confidential Information that is not encrypted or protected without prior written authorization from the State; (3) the unauthorized acquisition of encrypted or protected Confidential Information together with the confidential process or key that is capable of compromising the integrity of the Confidential Information; or (4) if there is a substantial risk of identity theft or fraud to the client, the Contractor, the Department or State.

- a. Contractor and Contractor Parties, at their own expense, have a duty to and shall protect from a Confidential Information Breach any and all Confidential Information which they come to possess or control, wherever and however stored or maintained, in a commercially reasonable manner in accordance with current industry standards.
- b. Each Contractor or Contractor Party shall develop, implement and maintain a comprehensive data - security program for the protection of Confidential Information. The safeguards contained in such program shall be

consistent with and comply with the safeguards for protection of Confidential Information, and information of a similar character, as set forth in all applicable federal and state law and written policy of the Department or State concerning the confidentiality of Confidential Information. Such data-security program shall include, but not be limited to, the following:

- 1) A security policy for employees related to the storage, access and transportation of data containing Confidential Information;
  - 2) Reasonable restrictions on access to records containing Confidential Information, including access to any locked storage where such records are kept;
  - 3) A process for reviewing policies and security measures at least annually;
  - 4) Creating secure access controls to Confidential Information, including but not limited to passwords; and
  - 5) Encrypting of Confidential Information that is stored on laptops, portable devices or being transmitted electronically.
- c. The Contractor and Contractor Parties shall notify the Department and the Connecticut Office of the Attorney General as soon as practical, but no later than twenty-four (24) hours, after they become aware of or suspect that any Confidential Information which Contractor or Contractor Parties have come to possess or control has been subject to a Confidential Information Breach. If a Confidential Information Breach has occurred, the Contractor shall, within three (3) business days after the notification, present a credit monitoring and protection plan to the Commissioner of Administrative Services, the Department and the Connecticut Office of the Attorney General, for review and approval. Such credit monitoring or protection plan shall be made available by the Contractor at its own cost and expense to all individuals affected by the Confidential Information Breach. Such credit monitoring or protection plan shall include, but is not limited to reimbursement for the cost of placing and lifting one (1) security freeze per credit file pursuant to Connecticut General Statutes § 36a-701a. Such credit monitoring or protection plans shall be approved by the State in accordance with this Section and shall cover a length of time commensurate with the circumstances of the Confidential Information Breach. The Contractors' costs and expenses for the credit monitoring and protection plan shall not be recoverable from the Department, any State of Connecticut entity or any affected individuals.
- d. The Contractor shall incorporate the requirements of this Section in all subcontracts requiring each Contractor Party to safeguard Confidential Information in the same manner as provided for in this Section.
- e. Nothing in this Section shall supersede in any manner Contractor's or Contractor Party's obligations pursuant to HIPAA or the provisions of this Contract concerning the obligations of the Contractor as a Business Associate of the Department.

#### O. Entire Agreement

This contract embodies the entire agreement between the College and Contractor, each named on Page 1, on the matters specifically addressed herein. The parties shall not be bound by or be liable for any statement, representation, promise, inducement, or understanding of any kind or nature not set forth herein. This contract shall supersede all prior written agreements between the parties and their predecessors. No changes, amendments, or modifications of the contract shall be valid unless reduced to writing, signed by both parties, and where applicable, approved by the Attorney General or his Designee. This contract shall inure to the benefit of each party's heirs, successors, and assigns.

**ACCEPTANCES AND APPROVALS**

**By the Contractor** (Documentation granting authorization to sign must be attached).

Are you currently a State Employee or Related Family / Business (see Sec.3.L)? Yes  No

**RYAN Business Systems, Inc.**

Contractor (Corporate/Legal Name of Contractor)

*Kathleen T. Ryan*

*7-18-12*

Signature (Authorized Official)

Date

**Kathleen T. Ryan, President**

(Typed/Printed Name and Title of Authorized Official)

**By the State Contracting Agency**

Statutory Authority C.G.S. 4a-52a, 10a-151b

**Three Rivers Community College**

Contracting Agency Name

*Grace S. Jones*

*23 July 2012*

Signature (Authorized Official)

Date

**Grace S. Jones, President**

(Typed/Printed Name and Title of Authorized Official)

**By the Office of the Attorney General** (approved as to form & legal sufficiency)

*Joseph Rubini*

*7/31/12*

Signature

Date

*Joseph Rubini*

(Typed/Printed Name)

~~Assistant~~ / Associate Attorney General









<b>CANON Item</b>	<b>CPM</b>	<b>CPP</b>	<b>MSRP</b>	<b>Sale Price</b>	<b>24 Mos</b>	<b>36 Mos</b>	<b>48 Mos</b>
<b>IR Advance C9065 PRO</b>	65/65	.0065/.048	\$ 42,000.00	\$ 23,125.00	\$ 1,063.75	\$ 717.00	\$ 501.25
<b>IR Advance C9075 PRO</b>	75/70	.0065/.048	\$ 52,500.00	\$ 26,999.00	\$ 1,241.95	\$ 837.00	\$ 702.00
POD Deck Lite A1			\$ 4,095.00	\$ 2,325.00	\$ 106.95	\$ 72.10	\$ 60.45
Paper Deck A1			\$ 2,520.00	\$ 1,330.00	\$ 61.20	\$ 41.25	\$ 34.60
Multi Drawer Deck A1			\$ 9,660.00	\$ 4,855.00	\$ 223.35	\$ 150.50	\$ 126.25
Incl. Multi Feed Detect Kit							
A-1 Finisher			\$ 6,300.00	\$ 3,475.00	\$ 160.00	\$ 107.75	\$ 90.50
A-1 Booklet Fin			\$ 9,450.00	\$ 5,050.00	\$ 233.00	\$ 157.00	\$ 132.00
Inner Booklet Trimmer A1			\$ 6,300.00	\$ 3,150.00	\$ 145.00	\$ 97.65	\$ 82.00
Doc Insert H1			\$ 5,565.00	\$ 3,175.00	\$ 146.00	\$ 98.50	\$ 83.00
Fold Unit G1			\$ 12,600.00	\$ 7,350.00	\$ 338.00	\$ 228.00	\$ 191.10
Punch Unit BF1			\$ 840.00	\$ 435.00	\$ 20.00	\$ 13.50	\$ 11.50
PCL Print AD1			\$ 1,050.00	\$ 575.00	\$ 26.45	\$ 18.00	\$ 15.00
PS Print AD1			\$ 1,470.00	\$ 700.00	\$ 32.20	\$ 21.70	\$ 18.20
Web Access Software H1			\$ 240.00	\$ 125.00	\$ 5.75	\$ 4.00	\$ 3.25
Fax Bd AD1			\$ 840.00	\$ 495.00	\$ 22.75	\$ 15.35	\$ 13.00
Usend Advance Feature D1			\$ 1,155.00	\$ 675.00	\$ 31.00	\$ 21.00	\$ 18.00
Usend Sec Feature D1			\$ 945.00	\$ 540.00	\$ 25.00	\$ 16.75	\$ 14.00
Usend Search PDF			\$ 578.00	\$ 302.00	\$ 14.00	\$ 9.50	\$ 8.00
HDD Erase Kit C1			\$ 341.00	\$ 230.00	\$ 10.60	\$ 7.15	\$ 6.00