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# UNIVERSITY CONTRACT AWARD – MULTIPLE FIRMS

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**DATE ISSUED:** January 17, 2011

**COMMODITY:** Services for Hearing-Impaired Students

**CONTRACT#:** UC-11-KA102210

**FOR:** University of Connecticut, the UConn Health Center and CCPG (as noted below)

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Payment Terms: See below

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**TERMS OF CONTRACT:**

- A. The University of Connecticut or using agency will issue either an individual purchase order or a blanket purchase order for services.
- B. The term of this contract shall be from January 17, 2011 to December 31, 2011 with options to renew for four (4) additional one (1) year terms.

1 <sup>st</sup> Extension	1/1/2012 to 12/31/2012	
2 <sup>nd</sup> Extension	1/1/2013 to 12/31/2013	
3 <sup>rd</sup> Extension	1/1/2014 to 12/31/2014	
4 <sup>th</sup> Extension	1/1/2015 to 12/31/2015	Final

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**Purchasing Agent:**

Kristin Allen

(860) 486-0970

Email: [kristin.allen@uconn.edu](mailto:kristin.allen@uconn.edu)

Multiple Award to 4 vendors

**Vendor and Fee Information:**

1) **Access Communications, LLC**

40 Bay Street

Guilford, CT 06437

Contact: Pattie Faulkner

Phone: (203) 410-2389

Email: [accesscol@yahoo.com](mailto:accesscol@yahoo.com)

Payment Terms: Net 45

Provides: Communication Access Realtime Translation (CART) Services

**Standard Fees:**

- Actual classroom writing time - \$100.00/hour
- Preparation time per contractor per campus - \$150.00/day
- \$25.00 Rough-edited transcript per hour of class writing time

- \$25.00/hour of on campus non-class time
- Each billable hour, beyond the initial hour, will be calculated to the nearest half hour
- Nights/Weekends \$150.00/hour for actual classroom writing time
- \$100.00 for a student “no-show”
- Travel time billed at the hourly rate
- Projector Equipment rental at rental rates
- \$1,600.00 per Caption Display Board usage for theater production
- \$200.00/hour for emergency calls

2) **Interpreters Unlimited**

11199 Sorrento Valley Road, Suite 203  
 San Diego, CA 92121  
 Contact: Anita Tallman  
 Phone: (800) 726-9891  
 Fax: (800) 726-9822  
 Email: [anita.tallman@iugroup.com](mailto:anita.tallman@iugroup.com)  
 Payment Terms: 2% 15 Net 45

Provides: In-person interpretation including sign language interpretation services

Standard Fees:

In-person Interpretation

Sign Language .....\$69.00/hour  
 Spanish .....\$49.00/hour  
 All Other Languages .....\$69.00/hour

Telephone Interpretation .....\$1.49/minute

Written Document Translation

Spanish .....\$.15/word  
 All Other Languages .....\$.25/word

3) **Karasch & Associates**

720 East Market St., Suite 115  
 Westchester, PA 19382  
 Contact: Audrey Greco  
 Phone: (800) 624-5689  
 Fax: (610) 696-2008  
 Email: [audrey@karasch.com](mailto:audrey@karasch.com); [cart@karasch.com](mailto:cart@karasch.com)  
 Payment Terms: Net 30

Provides: Remote CART, C-Print, Broadcast captioning, Off-Line, Audio Description

Standard Fees:

- Remote CART \$100.00/hour – includes preparation, live class coverage, edited final transcript notes, tech support. 1 hour minimum billed in ¼ hour increments after 1<sup>st</sup> hour.
- Doctorate/Law Classes \$110.00/hour
- Medical Classes \$110.00/hour plus \$15.00 per chapter preparation
- Evening, weekend, holidays billed at the same rate
- Large Screen (Convention Captioning) – Minimum billing rate: Remote 1 hour minimum
  - Weekday Remote CART \$125.00

- Weekend Remote CART \$125.00
- Evening Remote CART \$125.00
- Holiday Remote CART \$150.00

24 hour cancellation policy

Other billables: none for standard CART class service

Remote CART services are priced for 1 student. Access to CART and notes for more than 1 student would be billed at Large Screen pricing.

- International Studies: Karasch provides C-Print/CART for classes and meetings internationally. \$125.00/hour – 1 hour minimum
- Distance Learning (3 options):
  - Encoder: If the educational institution has an encoder to place the captioners text onto the streaming live video of the professor, Karasch would utilize their Broadcast captioners – rate: \$75.00 per ½ hour or \$120.00/hour
  - Text Separate: The text of live video can be provided live while the class is on-going. The student platform that is utilized allows up to 30 individuals to sign on. This allows 30 individuals to read the text of what is being taught in the live video. CART rate - \$100.00
  - Text Posted: If the video is on the site and is not live and the educational institution does not have an encoder or want the video encoded prior to the event, the text of the video can be placed next to the video with a button that allows the text to be accessed. \$100.00 + ownership relinquished to educational institution fee \$15.00
- 10% discount for off-line captioning service (pre-recorded materials). All work provided in addition to CART services would receive an automatic discount.
- 10% discount for any captioning equipment purchased from Links Electronics through Karasch.
- Off-Line Captioning
  - 1 hour \$200.00 (3.58 per minute)
  - ½ hour \$115.00
  - Digitizing (Audio conversion) fee \$15.00 per tape
  - Minimum charge \$115.00
  - Admin. charge \$30.00/hour (if applicable)
- Encoding
  - 1 hour \$225.00 (2.66 per minute)
  - ¾ hour \$175.00
  - ½ hour \$125.00
  - 15 minute increments after 1<sup>st</sup> hour \$56.00
  - Set up fee \$115.00
  - Minimum charge \$125.00
- YouTube Excerpts
  - YouTube and other online materials transcribed \$45.00 per segment minimum
  - \$45.00 ½ hour rate; \$90.00 1 hour
  - \$100.00 administration fee may be applied based on the complexity of managing the online work
- Transcription
  - \$4.85 per page
  - \$50.00 minimum per order
  - Available in multi language services
  - 10% discount would apply to this service for CART clients

- Additionally, Karasch offers foreign language captioning, encoding and voice over services as well as audio description for DVD projects.

4) **Real Time Captioning**

Prospect Street

Wethersfield, CT 06109

Contact: Jacquelyn Sessa

Phone: (774) 488-9879

Email: [realtimedcaptioning@yahoo.com](mailto:realtimedcaptioning@yahoo.com)

Payment Terms: Net 7

Provides: C-Print

Standard Fees:

- C-Print Services and incidental services will be billed at \$85.00/hour.
- There is no charge for travel to an initial site, but will be reimbursed at standard IRS mileage rates if services require movement between campuses.